

MissouriBUYS is a secure, web-based statewide eProcurement system (<https://missouribuys.mo.gov>) implemented by the State of Missouri with its partner, Perfect Commerce (a PROACTIS Company), using their WebProcure application. MissouriBUYS includes vendor (self-service) registration and profile updates, solicitations (both formal and informal), consolidated public Bid Board and public Contract Board, online bidding for vendor responses, and order management (requisitions, purchase orders, contracts, catalogs, receipts, and invoices).

MissouriBUYS is a user-friendly, one-stop shop for procurements (from request to invoice) by state government agencies. MissouriBUYS includes statewide contract online supplier catalogs that state agencies can use to place orders for products and services electronically in a retail-like shopping experience (place items in a cart, checkout). When fully implemented, state universities, local governments and political subdivisions will be able to use MissouriBUYS to post their own bid opportunities on the Bid Board, send automated notifications of bid opportunities to vendors, and receive online bid responses from vendors.

### **What are the benefits of MissouriBUYS to vendors?**

- ✓ Easily view state bid opportunities found on the MissouriBUYS Bid Board and respond electronically by clicking on the 'Login' button
- ✓ Free, single portal vendor registration for use by all state agencies
- ✓ Ability to self-maintain registration and user profiles
- ✓ Free automated email notifications of new bid opportunities to registered vendors based on UNSPSC commodity code matches
- ✓ Easily access and view awarded contract information online on the MissouriBUYS Contract Board
- ✓ Improved, single access to state/local entity bids without additional supplier marketing efforts through the MissouriBUYS Bid Locator Tool
- ✓ Increased order accuracy through receipt of electronic orders with consistent purchase order format

### **Should I be registered?**

If you sell products and/or services to the state, you must register your business in MissouriBUYS. Registering in MissouriBUYS is important so you don't miss receiving bid opportunity notifications. In addition, you cannot be awarded a contract unless you are registered in MissouriBUYS.

### **Where do I find state bid opportunities?**

Division of Purchasing and other state agency bid opportunities can be found on the MissouriBUYS Bid Board (<https://missouribuys.mo.gov/bidboard>).

### **How do I register?**

To register, go to MissouriBUYS (<https://missouribuys.mo.gov>) and click on the 'Register' button. Instructions are posted on the Register page to assist vendors with registering in MissouriBUYS. Additional resources for vendors are available on the website including 'Instructions for Editing & Managing Your Vendor Profile' in MissouriBUYS once registered.

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